

Jim Doyle
Governor

Helene Nelson
Secretary



State of Wisconsin

Department of Health and Family Services

**Program Enhancement Plan
Adoption Services Committee Meeting
Agenda**

**August 16, 2005
9:30 AM to 3:00 PM**

**Pyle Center, Room 335
702 Langdon Street
Madison, WI 53706-1487**

[\(map and directions\)](#)

1. Welcome and general housekeeping announcements (9:30 AM)
Audrey Conn and Dale Langer
 - Introductions including those present by conference call
2. Update committee on completed products (9:40 AM)
Dale Langer
 - Numbered Memo/Concurrent Planning Timeline
 - Informational Memo/Readiness for Adoption Worksheet
 - Training Schedule for use of the completed products – October 31st deadline
 - Who will be trained, do the training, and when
3. The three D's of adoption (10:00)
 - Definition of special needs
 - Intake policy
4. Break (10:45 AM)
5. Child preparation/Photo listing issue/Sibling placement update (11:00)
Colleen Ellingson
 - 3-5-7 Model training program hand out
6. Lunch (12:00 noon)
7. Combining FFA and AFA (12:30 PM)
Sub-Workgroups update on assignments
 - Structured Analysis Family Evaluation (SAFE) Presentation comments
 - Literature
Barb Raznowski, Wendy Krueger, Tammy Karlen
 - Study
Audrey Conn and Wendy Krueger

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8. Break (1:45 PM)
9. Combining FFA and AFA - Continued
 - Standards for foster and adoption considerations
Sherill Jahr, Audrey Koch and Wendy Krueger
 - Stats./Administrative Code Comparison - 51 and 56 and also Chapter 48
Therese Durkin
 - Denial Process
 - Meaning of Approval
10. Set the agenda for the next meeting, October 4, 2005. (2:45 PM)
11. Adjourn (3:00 PM)